I. The purpose of this committee shall be to actively evaluate, review, and recommend changes to the Pointer Partnership. The Pointer Partnership Advisory Board shall be actively involved in the allocation of funds collected by Differential Tuition to the areas of bottleneck courses, financial aid, and academic and career advising.

II. The purpose of these bylaws is to ensure the transparent, inclusive, and orderly implementation of the Pointer Partnership Differential Tuition Program. The bylaws govern the processes to be used and the decision-making authority for each party involved in the Pointer Partnership Differential Tuition Program.

III. Any Differential Tuition fee not approved through the Student Government Association cannot be assessed to the students of the University of Wisconsin-Stevens Point.

IV. Institution-wide differential tuition programs are defined as tuition that is added to the base tuition level set by the Board of Regents to supplement services and programming for students within that institution above and beyond existing activities supported by GPR and PR funding, per Regent Policy Document 32-7.

V. Meetings
   a. The Pointer Partnership Advisory Board shall meet no less than twice a month during the academic year.
   b. All meetings of the Committee must adhere to Wisconsin Open Meeting Law requirements.

VI. Membership
   a. The voting membership of the committee shall consist of six undergraduate student members and two faculty/staff members. All memberships shall run from the start of fall semester until the end of the summer.
      i. One student seat shall be reserved for an undergraduate student of each college, with the remaining two seats available to all undergraduate students.
         1. If all student seats are not filled by September 30th, the remaining seats shall be opened to undergraduate students from any college.
      ii. The voting student members shall complete and submit a Pointer Partnership Advisory Board Application to the Pointer Partnership Chair for inclusion on the following General Senate meeting agenda.
         1. Applicants will be approved with a majority vote of the Senate.
      iii. The voting faculty/staff members shall be appointed by the Common Council and shall serve two-year terms.
   b. The ex-officio, non-voting membership of the committee shall consist of the Student Government Association President, or their designee, except in the case that the President is an approved voting member of Pointer Partnership Advisory Board; Vice Chancellor for Student Affairs, or their designee; the Vice Chancellor for Business Affairs, or their designee; and the Provost, or their designee; and Vice Chancellor for Academic Affairs, or their designee.
   c. The Pointer Partnership Advisory Board shall be co-chaired by the Student Government Association University Centers Student Director and the Student Government Association Budget Director.
i. The University Centers Student Director shall be a non-voting member.

ii. The Student Government Association shall vote only in the case of a tie.

d. Co-Chair Duties

i. The Co-Chairs shall ensure that minutes are taken at each meeting and disseminated to the committee no later than 24 hours prior to the following meeting.

ii. It shall be up to the Co-Chairs of the committee to determine amongst themselves the equal and successful splitting of responsibilities that being Chair shall entail.

a. Individual duties of the chairs shall include, but are not limited to:

i. Room Reservations

ii. Guest and presenter Correspondence

iii. Recruitment of Pointer Partnership Advisory Board voting members

iv. Spokesperson to the SGA General Assembly Meetings

v. Agenda Setting

vi. Appoint a minutes taker, or share the responsibility amongst themselves

e. The committee reserves the right to include and invite additional guests and advisory members to meetings.

VII. Funding

a. The initial spending in the final draft of the Pointer Partnership shall be allocated to the following areas: Reducing Undergraduate Bottleneck Courses, a new Academic and Career Advising Model, and Financial Aid Assistance.

b. The initial Differential Tuition value shall be $200 per semester per student, prorated by credit for non-fulltime students.

c. Increases in the Differential Tuition or alterations to the funding areas may only be approved if by the explicit approval of the Pointer Partnership Advisory Board and the Student Government Association, via a 3/4 majority vote of the full seated General Assembly and committee.

i. Any increase greater than 10% of the current fee must be approved through a student referendum.

VIII. Budget Proposals

a. All funding from differential tuition must be approved by the Pointer Partnership Advisory Board.

b. Every year, each unit receiving funding must submit a complete budget proposal for all funding they wish to receive from the Pointer Partnership Advisory Board for review.

i. Throughout the fiscal year, if any unit receiving funding wishes to redirect funding within the budget cycle, they must submit a proposal containing the desired amendment and reasoning for the amendment to Pointer Partnership Advisory Board for review.

c. All budget proposals must be submitted by January 31st for the next fiscal year.

IX. Pointer Partnership Differential Tuition funds are subject to audit and review by the Pointer Partnership Advisory Board. Therefore all budget managers shall ensure that documentation of all expenses within their Pointer Partnership area is maintained.

X. Budget managers are not authorized to overspend the budgeted amount in their area.
from funds received from the Pointer Partnership.

XI. Annual Review Process
a. Every department and unit receiving differential tuition must be reviewed every year and shall be assessed on how effectively it uses differential tuition dollars. All units shall be assessed on, at minimum:
   i. A description of how funds from the previous year were used
   ii. Identification of the amount of funds used for salaries and fringe benefits, supplies, expenses, and equipment.
   iii. How many students are served or impacted
   iv. How effectively the unit was able to accomplish the outcomes that were set.
   v. The minutes of the Pointer Partnership Advisory Board shall be forwarded to the Student Government Association Speaker of the Senate, Common Council, and the Chancellor’s office.

XII. Review Process
a. Formal 5-year Review Process
   i. Every five years, a formal review shall be conducted by the Pointer Partnership Advisory Board, which will begin one year in advance of the review for the Board of Regents.
   ii. The findings of the review shall be forwarded to the Chancellor’s Office, Student Government Association, Common Council, Board of Regents, and the UW System President.
   iii. The Pointer Partnership Advisory Board reserves the right to issue a vote of no confidence in the Pointer Partnership following a failed evaluation.
   iv. In the event that the Pointer Partnership Advisory Board and the SGA Senate both vote no confidence in the Pointer Partnership Program, a proposal requesting to end the program shall be forwarded to the Board of Regents.

b. Review at Any Time
   i. If the Pointer Partnership Advisory Board decides they no longer find the Pointer Partnership effective, there will be a one year probationary period for further analysis with due time to gather necessary student input. At the end of this probationary period, Pointer Partnership Advisory Board will send their formal recommendation of action to the SGA Senate, Common Council, the Chancellor, and finally the Board of Regents.
   ii. If the SGA finds the Pointer Partnership to be no longer successful in accomplishing its purposes, they shall forward their findings to the Pointer Partnership Advisory Board, Administration, and Common Council.
   iii. The Pointer Partnership Advisory Board shall reserve the right to forward a request to the SGA for re-evaluation of the Pointer Partnership at any time.
   iv. The SGA may at any time initiate an institution-wide evaluation process of the Pointer Partnership involving the campus governance organizations.