**General Education Policy Review Committee**

**Minutes of the September21 Meeting**

Present: Don Guay, Gary Olsen, Nisha Fernando, John Houghton, Randy Olson, Julie Schneider, Robert Sirabian, Greg Summers, Mary Holland.

Called to order at 3:07pm.

The minutes of September 14 were amended.

New Business:

1. Review and provide feedback on Article XI: General Education Committee proposal submitted by the CHRS committee.

-The committee added to Section Four, ‘the representative of the Gen Ed committee to the Faculty Senate Executive committee must be elected to an annual term from among the tenured faculty members on the committee’.

-The committee agreed to change the wording, rather than ‘Gen Ed Curriculum’ the wording was changed to ‘Gen Ed Program’.

1. Review comments from the Open Forum and GEPRC website.

-Regarding concern for Instructor Qualifications, it was suggested that the committee clearly state instructors must have a Masters Degree and relevant classroom teaching experience. The committee discussed the suggestion.

-The committee discussed the concern for Instructor Qualifications and the use of non-instructional staff to help with the staffing issue for First Year Seminar.

-The committee discussed the suggestion to restate the instructor qualifications criteria from the general course criteria.

-The committee discussed the comment that there is not a department for First Year Seminar, so how would a non-instructional staff propose to teach a First Year Seminar? The committee discussed that a tenured instructor would have to go through a department meeting, so it could be proposed to have a permanent GE subcommittee to review all non-instructional staff qualifications.

-The committee discussed where this course would be vetted using examples of proposed First Year Seminar pilot courses. It would be great to have a Coordinator for the First Year Seminar who is responsible for peer review.

-The committee discussed a comment of when a department presents a syllabus for a course with many sections, would be a sample syllabus be acceptable from all the sections in one department or must every section present a specific syllabus?

- The committee amended the proposed General Criteria in response to comments.

- The committee discussed a comment about different caps. for different courses in Written and Oral Communication and First Year Seminar. Robert Sirabian will check with the English Department and with Jim Haney what would be a good number.

The committee is to consider whether to next we go back to Academic Affairs next or back out to campus for more feedback.

Homework: Send collected comments to the committee before Monday.

 Greg Summers will look at the First Year Seminar comments.

Nisha Fernando will look at the Integration level comments.

Robert Sirabian will look at the Communication in the Major, and Written and Oral Communication comments.

Julie Schneider will look at Quantitative Literacy, Wellness and General Criteria comments.

Randy Olson will look at Investigation level comments.

Gary Olsen will look at Sidebar comments.

Adjourned at 4:58pm.

Respectfully submitted by Mary Holland.