**General Education Policy Review Committee**

**Minutes of the April 1 Meeting**

Present: Don Guay, John Houghton, James Sage, Julie Schneider, Robert Sirabian, Mary Holland.

Guest: Cindy McCabe.

Called to order at 3:36pm.

The minutes of March 18 were amended.

Announcements:

1. It’s been noted that there are inaccuracies in previous minutes and in future we need to be more careful editing the final versions that we post.
2. Don Guay met with the Math department and learned they depend on adjunct faculty to staff many of their courses. There was a concern from the department that Gen Ed courses could require instructors with PhD degrees. GEPRC must take precautions to not limit instructor qualifications too stringently. The Math Department recommends that College Algebra be the prerequisite for all Quantitative Literacy courses. College Algebra is currently taught as Math 100.

The Math department is thinking of offering different types of courses for teaching the Quantitative Literacy requirement. The consensus of the department for instructor qualifications was that prior training or education should be required as evidence for instructor approval.

New Business:

1. Survey Results.

The committee noted that many who responded to teaching Written Communication outside of the English Department were probably pointing to communication in the major instead of Freshman English.

The committee discussed that Experiential Learning should actually have more respondents who said they would like to be involved here because there are so many programs out there that have Experiential Learning already.

The committee discussed if all Foundation level courses should be 100 OR 200 level courses? The committee asked: Why wouldn’t we want all foundation level courses to be 100 OR 200 level courses? Are we willing to accept some courses at 300 or 400 level satisfying the Quantitative Literacy requirement?

The committee suggested perhaps Foundation level courses must be taken by 60 credits? So if a student doesn’t have it done then what happens? The committee discussed that currently every dean has the ability to waive that requirement.

The committee discussed what consequences could be imposed on students. An alternative was suggested that the Foundation level courses be made pre-requisites to all of the upper level courses.

The committee discussed it might be helpful to have someone from Registration to let us know what we can do? Could a flag go off before a student registers for their fourth semester? It was agreed to send Dan Kellogg an email asking him for options.

The committee discussed the Wellness course and instructor criteria added by Robert Sirabian. It was discussed we need to ask appropriate departments on campus for their input.

1. Deadline for draft Step 5 proposal for campus review.

The committee discussed a deadline to get something to Campus for Step 5 and settled on April 30. This would allow time to have some open forums and then we could ask every Department Chair to distribute it for discussion.

Homework: Continue to work on your areas for next week for step 5 in the investigation level.

Adjourned at 4:59pm.

Respectfully submitted by Mary Holland.