**General Education Policy Review Committee**

**Minutes of the December 17 Meeting**

Present: Don Guay, Gary Olsen, Nisha Fernando, Randy Olson, James Sage, Julie Schneider, Robert Sirabian, Greg Summers, Mary Holland.

Guest: Axel Schmetzke.

Called to order at 8:05am.

The minutes of Dec 10 were approved with corrections.

New Business:

1. Committee schedule for winter break and second semester.

There will be an Open Forum on January 19 from 9-11am. It was agreed we would meet from 11am-1pm to discuss revisions for Step 4c.

It was agreed that we would send out a Doodle calendar to find a date and (2-hour block of) time next semester when everyone would be able to meet.

1. Review of comments from December 16th Open Forum.

The Open Forum went well. We have received positive feedback from 3 e-mails. It seems to be understood that the separate Gen Ed curriculum is only the basic requirements for all students.

The committee discussed how many sections might be needed for a First Year Seminar course (for example if it were a FYS 100 course). The committee discussed that some sections might be for general students and some sections might be discipline specific.

The committee discussed how instructors might need training on how to teach a FYS course, and this training might require stipends. The committee discussed if Step 4 is approved then we can set up training, as soon as this upcoming summer.

The committee discussed how Interdisciplinary courses and Experiential Learning might need support as well. It was discussed that Step 6 is when we discuss institutional support including faculty training.

It was discussed how an Interdisciplinary Certificate requires fewer credits than a minor degree.

1. Discussion of Step 5.

James Sage proposed a draft version of a *GEP Course Application and Approval* form, designed to be turned into an on-line form.

The committee discussed how there has to be a way of assessing (by a group or committee) using a tool such as a rubric. For example, librarians might come up with tools or have a larger plan of the nature of collaborations between instructors and librarians.

1. Homework.

The committee agreed to work on the Course Criteria, and submit this to Don by January 13. Don will then compile this to work on at our next meeting.

Arts and Humanities – Gary Olsen

First Year Seminar – Greg Summers

Quantitative Literacy – Don Guay

Oral and Written Communication – Robert Sirabian

Communication in the Major – Robert Sirabian and Don Guay

History – Greg

Natural Science – Randy Olson

Capstone – Nish Fernando

Experiential Learning – Julie Schneider

Environmental Responsibility – John Houghton

Interdisciplinary and US Diversity – James Sage

Social Science - Greg Summers

Global Studies – James Sage

Wellness – Julie Schneider

Adjourned at 9:50am.

Respectfully submitted by Mary Holland.