**General Education Policy Review Committee**

**Minutes: October 12, 2010**

Present: Don Guay, Gary Olsen, Nisha Fernando, John Houghton, Randy Olson, James Sage, Julie Schneider, Robert Sirabian, Greg Summers

1. The meeting was called to order at 3:02pm.
2. Approval of minutes: The committee decided to take more time to review the minutes of September 28th and October 5th and approve them at the next meeting on October 19th.
3. Announcements: None
4. Old Business:
5. Update in degree requirements from the AAC meeting:

The AAC has considered creating an adhoc committee/working group to edit the document on degree requirements. The committee discussed whether it would be necessary to begin a new document instead if editing the current one. The committee decided to create a memo to the AAC outlining the need for campus input on how to differentiate degree types and requirements (beyond a course list) and the need to have departmental input on the requirements. It is also necessary to discuss where the Associate degree requirements fit in.

The committee also discussed the concern that campus as a whole has not yet understood the separation between degree types (and their requirements) and general education requirements. The AAC should make it very clear as well.

Don Guay will draft a memo to the AAC.

The committee decided that all information related to the process of the General Education Program review should also reach the SGA senators. Don Guay volunteered to do a presentation for SGA this semester.

1. New Business:
2. Update Step 5b draft:

All comments that have been received from the campus are now incorporated in the comments document under each category. Revisions to the draft can be done by going through it from the beginning as a group (rather than doing it individual committee members). The committee members, however, can go through the comments document individually and bring suggestions/changes to the table at the next meeting.

In the first five years of the GEP, academic units (or functional equivalents) will submit proposals of GEP courses to the GEC. The committee worked on editing the General Criteria section of the draft.

All FYS instructors need to be affiliated to an academic department. Instructors who are not from academic department (non-instructional staff) will be required to hold an adjunct position in an academic department.

The committee discussed the 300-level pre-requisite for Interdisciplinary Studies courses at the Integration category, which may not work for students who are working towards the AA degree. It was decided to make a pre-requisite of 24 credits instead.

The committee considered the concern about the enrollment cap for Written Communication, Oral Communication, and FYS and if they should be kept uniform.

The committee will work on reading through the comments and organizing suggestions for the next meeting so that the committee can collectively edit and revise the draft.

1. The meeting was adjourned at 5.00 p.m.

Respectfully submitted by Nisha Fernando.